



**CITY OF LEOMINSTER
OFFICE OF RETIREMENT BOARD
ROOM 15, CITY HALL, 25 WEST ST.
LEOMINSTER, MASSACHUSETTS 01453**

Tel: (978) 962-3539
Fax: (978) 534-7508

LEOMINSTER CITY HALL
2022 NOV 29 10:00 AM

CHAIRMAN

David Laplante

EX-OFFICIO

Jennifer Reddington, CPA

ELECTED MEMBERS

Shayne Newton
Jonathan Campagna

APPOINTED MEMBERS

Douglas Farwell

**LEOMINSTER CONTRIBUTORY RETIREMENT BOARD
MONTHLY BOARD MEETING**

**Tuesday November 29, 2022
10:00 A.M.**

**Room 10 at Leominster City Hall
Open To The Public Via Phone Conference:
Telephone: (617) 691-1997
Access Code: 4269
Conference Room: 5**

LEOMINSTER CITY HALL
2022 NOV 29 10:00 AM

POSTED AGENDA

Call to Order

Review & Approve Minutes from Thursday October 27, 2022, regular meeting

Review & Approve Minutes from Thursday October 27, 2022, executive meeting

Review & Approve Amended Minutes from Tuesday September 27, 2022, regular meeting

Warrants & Funding

New Membership Applications

Refund Deduction Applications

Pension Applications

Deaths

Transfers to another System

Notes

Other Board Action

See Attached Agenda (Subject to Change)



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AGENDA

MEETING CALLED TO ORDER: Tuesday November 29, 2022 – 10:00 p.m. in Room 10 at the Leominster City Hall.

Due to Covid-19 this meeting is also open to anyone from the public who wishes to join by calling in to:

Telephone: (617) 691-1997
Access Code: 4269
Conference Room 5

Recording Notification

Public Forum: Anyone who wishes to speak on a topic appearing on the agenda may speak at this time.

APPROVAL OF MINUTES:

Minutes from the regular meeting dated Thursday October 27, 2022, need to be approved and placed on file.

Minutes from the executive meeting dated Thursday October 27, 2022, need to be approved and placed on file.

Minutes from the executive meeting dated Tuesday September 27, 2022, need to be approved and placed on file.

APPROVAL OF WARRANTS AND FUNDING SOURCES (TRANSFER OF FUNDS) AT THE SAME LEVELS:

<u>WARRANT #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
W# 54	\$ 2,048.45	Payroll, Refunds & Expenses
W# 55	\$ 2,048.45	Payroll, Refunds & Expenses
W# 56	\$ 2,048.45	Payroll, Refunds & Expenses
W# 57	\$1,143,185.48	November Pension Payroll
W# 58	\$ 53,872.43	Payroll, Refunds, & Expenses
W# _____	\$	Sale of Investments

MEMBERSHIP APPLICATIONS: (permanent employee working 20 or more hrs per wk)

Shawn, Ryan C., Leominster Public School Department, Sr. Custodian, effective October 24, 2022.

Kowsky, Nicole A., Leominster Public School Department, Paraprofessional, effective October 24, 2022.

Fournier, David M., Leominster Public School Department, Maintenance, effective October 24, 2022.

Batista-Gonzalez, Nancy, Leominster Public School Department, ABA Paraprofesional, effective October 24, 2022.

Licht, Kristen J., Leominster Public School Department, Tutor, effective October 11, 2022.

Blanchard, Vincent J., Leominster Public School Department, Jr. Custodian, effective October 17, 2022.

Tarr, Meredith S., Leominster Purchasing Department, Assistant Purchasing Agent, effective November 7, 2022.

Thomas, Julie E., Leominster Public School Department, BCBA, effective November 7, 2022.

Force, Susan M., Leominster Public School Department, Jr. Clerk, effective October 31, 2022.

Nieves, Fernandez, Elba I., Leominster Public School Department, Paraprofessional, effective November 7, 2022.

Levine, Rylee M., Leominster Public School Department, Site Coordinator, effective November 7, 2022.

Benoit, Kelly L., Leominster Department of public works, A/P Clerk, effective November 21, 2022.

Duchnowski, Diane M., Leominster Building Department, Principal Clerk, effective November 21, 2022.

Hume, Darryn J., Leominster Department of Public Works (cemetery), Laborer, effective November 21, 2022.

DEDUCTION REFUND APPLICATIONS:

Sontag, Sonia I., Leominster City Clerks Department, Senior Clerk, involuntarily terminated June 2, 2021. \$20,920.76 will be rolled over to qualifying account.

PENSION APPLICATIONS:

Shea, Richard D., City of Leominster Police Department, Detective. Wishes to retire as of January 13, 2023, with 27 years and 1 month of creditable service under Superannuation Option C. He will receive an annuity of \$937.53 and a pension of \$3,011.37 for a total monthly amount of approximately \$3,948.90/\$47,386.80 per year.

DEATHS:

Belliveau, Karen A., City of Leominster School Department, Jr Custodian, passed away on November 5, 2022. This member was out on Workers Compensation at the time of her death, We will check with PERAC to see if that qualifies her as an active employee. If it does, she has her husband Paul Belliveau listed as an Option D Beneficiary.

TRANSFERS:

Newton, Mary V., Leominster Public School Department, ABA Tutor. Transferring \$2,883.63 in annuity and 1 year of creditable service from Leominster Retirement Board to the State Board of Retirement.

Horrigan, Melinda D., Leominster Treasures Department, Principal Clerk. Transferring \$7,615.21 in annuity and 1 year and 10 months of creditable service from Leominster Retirement Board to the Worcester Regional Retirement System.

Castro, Marine, Leominster Public School Department, Jr. Clerk. Transferring \$8505.54 in annuity and 2 years 8 months of creditable service from Leominster Retirement Board to the Worcester Regional retirement System.

EDUCATION:

Jennifer Reddington and Kerry Boudreau attended PERAC's administrative training session in Danvers MA.

OTHER BOARD ACTIONS NEEDED:

None

Notes:

None

PEARC MEMOS:

- #28- Electronic Signatures
- #29- 5% Local COLA option
- #4a / 2022- Clarification of Previous COLA Notice Memo