

Council President
David R. Cormier
Council Vice President
Pauline M. Cormier



Councillors-at-Large
Thomas F. Arding
Susan Chalifoux-Zephir
Todd M. Deacon
Claire M. Freda

Ward Councillors
Ward 1 – William A. Brady
Ward 2 – Pauline M. Cormier
Ward 3 – David R. Cormier
Ward 4 – Mark C. Bodanza
Ward 5 – Peter A. Angelini



AGENDA
CITY OF LEOMINSTER
CITY COUNCIL
OCTOBER 24, 2022

JOHN P. MAHAN CITY COUNCIL CHAMBERS

CONTINUED PUBLIC HEARING, 6:30 PM.

- 6-23 Elizabeth Wood, Planning Director, on behalf of the Planning Board: Request to amend the zoning ordinance pertaining to the parking of unregistered vehicles. See attached letter. (*Legal Affairs; Regular Course 09/12/2022; Further Time 9-26-2022; Public Hearing Tuesday, 10/11/2022 at 6:50 PM; continued Public Hearing 10/24/2022, at 6:30 PM. 2/3 Vote*)

INTERVIEW, 6:40 PM

Dean J. Mazzearella, Mayor; Request the appointment of the following individual to the office of Council on Aging: Term to expire 04/25/2025.

Marlene Thibeault 556 Central St., Lot 1, Leominster, MA 01453

(*Ways & Means; Regular Course 10/11/2022; Interviews 10/24/2022 @ 6:40 PM; Majority Vote*)

Dean J. Mazzearella, Mayor; Request the appointment of the following individuals to the Office of Conservation Commission: Term to Expires 04/15/2025.

Josh Bowdridge 10 Tisdale Street Leominster, MA
Stephanie Quinlan 140 Lincoln Street Leominster, MA
(*Ways and Means; Regular Course 09/6/2022; Further Time 10/11/2022, Interviews 10/24/2022; @ 6:45 PM Majority Vote*)

PUBLIC FORUM, 6:55 P.M.

The public forum is an opportunity for any member of the audience to speak on a matter specifically listed on the Council Agenda. Speakers will be asked to come to the microphone and state their formal name and address along with identifying the specific item(s) they wish to address. Each speaker is respectfully asked to keep their comments within a two (2) minute time frame. The Council will not be responding or answering any questions; however, at the discretion of the Council President, clarification may be given.

I. REGULAR MEETING OF THE CITY COUNCIL, 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF COUNCILLORS IN ATTENDANCE

IV. APPROVAL OF RECORDS

- October 11, 2022

V. COMMUNICATIONS FROM THE MAYOR

Resolutions

- C-22 Dean J. Mazzarella, Mayor: Request to accept a resolution to file and accept grants with and from the Commonwealth of Massachusetts, Executive Office of Energy and Environmental Affairs for the Parkland Acquisitions and Renovations for Communities Grant Program for upgrades to Leominster's Downtown Common at the intersection of West and Park Streets in the City of Leominster and dedication of Monument Square to recreational purposes. (*Ways and Means; Regular Course 10/24/2022; Majority Vote*)

Money Orders

- C-23 Dean J. Mazzearella, Mayor: Request that an appropriation of \$588,275.00 be made to the PARC Grant Fund; the same amount to be transferred from the Stabilization Fund. *(Finance; Regular Course, 10/24/2022; Majority Vote)*
- C-24 Dean J. Mazzearella, Mayor: Request that an appropriation of \$220,534.00 be made to the School Department Expense Account; the same to be funded by Fiscal FY23 E-Rate Revenue. *(Finance; Regular Course, 10/24/2022; Majority Vote)*
- C-25 Dean J. Mazzearella, Mayor: Request that an appropriation of \$42,500.00 be made to the Building Maintenance Expense Account; the same amount to be transferred from The Stabilization. RE: This is to fund State Mandatory Elevator Phase II Code Interpretation Change, compliance is required by 12/31/2022. *(Finance; Regular Course, 10/24/2022; Majority Vote)*

Appointments

Dean J. Mazzearella, Mayor; Request the confirmation of the appointment of Michelle Powell to the position of Health Director for the City of Leominster for a term of three years, effective November 14, 2022. Term to Expire April 15, 2025. *(Ways & Means; Regular Course 10/24/2022; Majority Vote)*

VI. PETITIONS FIRST TIME ON THE AGENDA

12-23 Richard M. Marchand: Request to close Monument Square as well as the following City Parking Lots and City Streets for the 30th Annual Johnny Appleseed Arts and Cultural Festival is Saturday, 23, 2023 between 5:30AM – 7:00PM and also for the rain date of Saturday, September 30, 2023, between 5:30AM-7:00PM:

1. From Upper West Street to Lower West Street to the Main Street Intersection.
2. Park Street from Main Street to the West Street merge.
3. Main Street from the intersection of Mechanic Street and Lower West Street to Merriam Avenue.
4. The City Hall Parking Lot.
5. The city parking lot adjacent to the Leominster City Hall off upper West Street.
6. The parking lot between the First Baptist and First Church Unitarian used for people with needs or disabilities.
7. The mixed use of the upper parking garage as used in the past.
All abutters which include religious organizations and downtown merchants shall be notified. (*City Property, Regular Course, 10/24/2022; Majority Vote*)

VII. MATTERS BEFORE THE CITY COUNCIL

VIII. FINANCIAL REPORT

IX. FINANCE

- C-19 Dean J. Mazzarella, Mayor; Request that a Police donation account be established, allowing the police department to accept donations and spend funds on applicable police expenses. *(Finance; Regular Course 10/11/2022; Majority Vote)*
- C-20 Dean J. Mazzarella, Mayor; Request that a transfer of \$203,914.30 be made from the E-911 grant fund to the Fire Capital Project fund to continue work on the new 911 Dispatch Center. *(Finance; Regular Course 10/11/2022; Majority Vote)*
- C-21 Dean J. Mazzarella, Mayor; Request that the appropriation of \$2,500,000 that was made on June 27, 2022, to the Fall Brook School Capital Project Fund; with the same amount being transferred from the Excess and deficiency Account (undesignated Fund Balance) be reread into record and new updated language from MSBA be approved. *(Finance; Regular Course 10/11/2022; Majority Vote)*

X. LEGAL AFFAIRS

- 6-23 Elizabeth Wood, Planning Director, on behalf of the Planning Board: Request to amend the zoning ordinance pertaining to the parking of unregistered vehicles. See attached letter. *(Legal Affairs; Regular Course 09/12/2022; Further Time 9-26-2022; Public Hearing Tuesday, 10/11/2022 at 6:50 PM; continued Public Hearing 10/24/2022, at 6:30 PM. 2/3 Vote)*
- 9-23 Elizabeth Wood, Planning Director, on behalf of the Planning Board: Request to amend the Zoning Ordinance pertaining to lot size requirements for a lot division in the Residential A Zone for lots sized a minimum of 37,780 sq. ft. *(Legal Affairs; Regular Course 9-26-2022; Further Time 10-11-2022; Public Hearing 11/28/2022 at 6:50 PM; 2/3 Vote)*
- 10-23 Elizabeth Wood, Planning Director, on behalf of the Planning Board: Request to amend the zoning ordinance pertaining to lot width requirement for lots in the Rural Residential Zone. *(Legal Affairs; Regular Course 9-26-2022; Further Time 10/11/2022; Public Hearing 11/28/2022 at 6:51 PM; 2/3 Vote)*

LEGAL AFFAIRS, CONTINUED

- 11-23 David Cormier Ward 3 Councillor and Pauline Cormier Ward 2 Councillor; Request to amend Chapter 13 Section 13-29 of the revised ordinances entitled Handicapped parking spaces and add the following, add three handicap parking spaces in the Carter Park parking lot on Main Street, Map 24 Parcel 9, at the southern most part of the lot. *(Legal Affair; Regular Course 10/11/2022; Further Time 10/24/2022; Public Hearing 11/28/2022, at 6:45 PM. 2/3 Vote)*

XI. WAYS AND MEANS

Dean J. Mazzarella, Mayor; Request the appointment of the following individual to the office of Council on Aging: Term to expire 04/25/2025.

Marlene Thibeault 556 Central St., Lot 1, Leominster, MA 01453

(Ways & Means; Regular Course 10/11/2022; Interviews 10/24/2022 @ 6:40 PM; Majority Vote)

Dean J. Mazzarella, Mayor; Request the appointment of the following individuals to the Office of Conservation Commission: Term to Expires 04/15/2025.

Josh Bowdridge 10 Tisdale Street Leominster, MA
Stephanie Quinlan 140 Lincoln Street Leominster, MA

(Ways and Means; Regular Course 09/6/2022; Further Time 10/11/2022, Interviews 10/24/2022; @ 6:45 PM Majority Vote)

XII. NEW BUSINESS

First Reading of an Ordinance

- 7-23 Joseph A. Quinn, Sealer of Weights and Measures: Requests to amend the City of Leominster Code of Ordinances, Chapter 2, by updating the content of Article X- Inspector of Weights and Measures. This request includes updating the ordinance and the fee schedule. A recommended ordinance and fee schedule has been approved by the Mayor and has been submitted to the City Council. The reason for this PETITION is that the current ordinance is outdated and needs to be updated. The current ordinance was last updated with significant changes in 1960. The fee schedule has had minor changes periodically over the years. *(Legal Affairs; Regular Course 10/11/2022, at 6:45 PM; 2/3 Vote)*

XIII. OLD BUSINESS

Second Reading of an Ordinance

- C-13 Dean J. Mazzearella, Mayor; Request that the City Council adopt the attached ordinance updates. This ordinance update to Chapter 16. Personnel. Section 16-30 of the Leominster Revised Ordinances reflects:
1. Leominster Fire Department salary and wage adjustments for the FY 2022 through FY 2024.
 2. Leominster Police Department Salary and wage adjustments for the FY2022 through FY 2024.
 3. Dispatch salary and wage adjustments for the FY 2022 through FY 2024
 4. Department of Public Works salary and wage adjustments for the FY 2022 FY 2024. (Legal Affairs; Regular Course 8/22/2022; Public Hearing 09/12/2022 at 6:51 PM; First Reading 10/1/2022; 2/3 Vote)

XIV. COMMUNITY CALENDAR

XV. ADJOURNMENT

- Katelyn Huffman, City Clerk