

**Council President**  
David R. Cormier  
**Council Vice President**  
Pauline M. Cormier



**Councillors-at-Large**  
Thomas F. Ardinger  
Susan Chalifoux-Zephir  
Todd M. Deacon  
Claire M. Freda

**Ward Councillors**  
Ward 1 – William A. Brady  
Ward 2 – Pauline M. Cormier  
Ward 3 – David R. Cormier  
Ward 4 – Mark C. Bodanza  
Ward 5 – Peter A. Angelini

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**AGENDA**

**CITY OF LEOMINSTER**

LEOMINSTER CITY CLERK  
2022 MAR 10 PM 12:33

**CITY COUNCIL**

**MARCH 14, 2022**

**JOHN P. MAHAN CITY COUNCIL CHAMBERS**

**PUBLIC HEARING 6:40 PM**

- 39-22 Katelyn Huffman, City Clerk: Requests a new section of the City of Leominster Revised Ordinances Chapter 1, Section 1.12, regarding an electioneering policy for the City of Leominster.  
*(Legal Affairs; Regular Course 02/28/2022; Public Hearing 03/14/2022 at 6:40 PM; 2/3 Vote)*

**PUBLIC HEARING 6:45 PM**

- 24-22 Elizabeth Wood (on Behalf of the Planning Board) requests to amend the zoning ordinance pertaining to Performance Guarantees for Site Plans.  
  
RE: To ensure that all conditions of approval, issued by the Planning Board for Site Plan, are completed.  
*(Legal Affairs; Regular Course 01/10/2022; Public Hearing; January 24, 2022 @ 6:50PM; Public Hearing Continued; 02/14/2022 @ 6:50PM; Cont to 03/14/2022 at 6:45 PM; 2/3 Vote)*

**PUBLIC HEARING 6:50 PM**

20-22 Elizabeth Wood (on Behalf of the Planning Board) requests to amend the zoning ordinance pertaining to the parking of unregistered vehicles.

RE: Overflow lots

*(Legal Affairs; Regular Course 06/14/2021; Public Hearing; January 10, 2022 @ 6:50PM; Cont. Public Hearing February 14, 2022 @ 6:50 PM; Cont to 03/14/2022 at 6:50 PM; REFERRALS IN: Planning Director; REFERRALS OUT: Building Inspector, Zoning Board of Appeals; 2/3 Vote)*

**PUBLIC FORUM, 6:55 P.M.**

The public forum is an opportunity for any member of the audience to speak on a matter specifically listed on the Council Agenda. Speakers will be asked to come to the microphone and state their formal name and address along with identifying the specific item(s) they wish to address. Each speaker is respectfully asked to keep their comments within a two (2) minute time frame. The Council will not be responding or answering any questions; however, at the discretion of the Council President, clarification may be given.

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**I. REGULAR MEETING OF THE CITY COUNCIL, 7:00 P.M.**

**II. ROLL CALL OF COUNCILLORS IN ATTENDANCE**

**III. APPROVAL OF RECORDS**

- February 14, 2022

#### IV. COMMUNICATIONS FROM THE MAYOR

- C-53 Dean J. Mazzearella, Mayor: Requests to accept the local transportation funding aid of \$1,132,495.00 from the Massachusetts Department of Transportation into the Highway State Aid Receipts Reserved for Appropriation Account.
- RE: Chapter 90 supplemental budget award for Fiscal Year 2023.  
*(Finance; Regular Course 03/14/2022; Majority Vote)*
- C-54 Dean J. Mazzearella, Mayor: Requests an appropriation of \$1,359,327.62 be made to the Sewer Department Capital Outlay Expense Account; the same amount to be transferred from the Excess and Deficiency Account.  
*(Finance; Regular Course 03/14/2022; Majority Vote)*
- C-55 Dean J. Mazzearella, Mayor: Requests an appropriation of \$3,700,000.00 be made to the Stabilization Fund: The same amount to be transferred from the Excess and Deficiency Account (Undesignated Fund Balance).  
*(Finance; Regular Course 03/14/2022; Majority Vote)*
- C-56 Dean J. Mazzearella, Mayor: Requests an appropriation of \$1,424,576.10 be made to the Water Department Capital Outlay Expense Account; the same amount to be transferred from the Excess and Deficiency Account.  
*(Finance; Regular Course 03/14/2022; Majority Vote)*
- C-57 Dean J. Mazzearella, Mayor: Requests an appropriation of \$19,964.00 be made to the Leominster Retirement System; the same amount to be transferred from the Unfunded Liability Account.  
*(Finance; Regular Course 03/14/2022; Majority Vote)*
- C-58 Dean J. Mazzearella, Mayor: Requests an appropriation of \$250,000.00 be made to the Fire Department Salary & Wages Account; the same amount to be transferred from the Stabilization Fund.
- RE: Overtime for Department  
*(Finance; Regular Course 03/14/2022; 2/3 Vote)*
- C-59 Dean J. Mazzearella, Mayor: Requests the amount of \$250,000.00 be transferred to the DPW sidewalks and curbing account; same to be transferred from the Excess and Deficiency Account.
- RE: Annual Sidewalk Repair Program  
*(Finance; Regular Course 03/14/2022; Majority Vote)*

## COMMUNICATIONS FROM THE MAYOR - Continued

### APPOINTMENTS:

Dean J. Mazzearella, Mayor: Requests the appointment of Peggy Stephenson, 100 Weathervane Dr, to the Recreation Commission, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Interview 03/28/2022 at 6:40 PM; Majority Vote)*

### RE-APPOINTMENTS:

Dean J. Mazzearella, Mayor: Requests the reappointment of Michelle Haggstrom, 152 Sacramento Drive, to the Board of Appeals, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Nicole Pare, 29 Oakwind Hollow Rd, to the Board of Health, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Peter Lanza, 16 Depot Square, to the Board of Health, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of John Diggins, 59 Rustic Dr., to the Council on Aging, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Patricia Vallee, 16 Arrowhead Rd., to the Council on Aging, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Phyllis Gagne, 34 Fairmount St., to the Council on Aging, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Donna Smith, 161 Spruce St., #411, to the Council on Aging, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

## COMMUNICATIONS FROM THE MAYOR - Continued

Dean J. Mazzearella, Mayor: Requests the reappointment of Robert Wilson, 19 Brown Ave., to the Cultural Commission, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of LuAnn Longenecker, 90 Dobson Circle, to the Cultural Commission, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Dean Carlson, 28 Iris Rd, to the Disability Commission, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Thomas Thelin, 48 Judy Dr., to the Disability Commission, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Joanne D'Onfro, 231 Helena St., to the Library Board of Trustees, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Susan Chalifoux-Zephir, 900 West St., to the Library Board of Trustees, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Thomas Carignan, 56 Saddlebred Dr., to the Planning Board, term to expire April 15, 2027.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

Dean J. Mazzearella, Mayor: Requests the reappointment of Theresa McEwen, 500 Brooks Pond Rd., to the Recreation Commission, term to expire April 15, 2025.

*(Ways and Means; Regular Course 03/14/2022; Majority Vote)*

**V. PETITIONS FIRST TIME ON THE AGENDA**

- 41-22 Gregory C. Chapdelaine, Purchasing Agent: Requests to enter into a six-year contract for Risk Management Services.

RE: Risk Management Services for the Treasurer's Office  
*(Finance; Regular Course 03/14/2022; Majority Vote)*

- 42-22 Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Nashua St - National Grid to install 1 JO Pole on Nashua St beginning at a point approximately 180 feet north of the centerline of the intersection of Nashua St. and Lawrence St. and continuing approximately 15 feet in an east direction. Installing P32-50 with 40'C2 to provide service to 280 Nashua St.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Nashua St - Leominster - Massachusetts.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

*(Public Service; Regular Course; 03/14/2022; Public Hearing 03/28/2022 at 6:45 PM; Majority Vote)*

- 43-22 Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Grandview Ave - National Grid to install 3 JO Poles on Grandview Ave beginning at a point approximately 20 feet northwest of the centerline of the intersection of View St and continuing approximately 20 feet in a

**PETITIONS FIRST TIME ON THE AGENDA - Continued**

northeast direction. Install Pole # 4-50 and anchor on the northeastern side of Grandview Ave between existing poles 3 and 4. Continue - 125° northwest and install new Pole #9 and 2 anchors on the northeast side of View St. Continue - 105° west and install new pole #10 and anchor on the northwest side of View St. New poles are required for electrical service to three new homes being built on new section of View St.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Grandview Ave - Leominster - Massachusetts.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

*(Public Service; Regular Course; 03/14/2022; Public Hearing 03/28/2022 at 6:47 PM; Majority Vote)*

- 44-22 Massachusetts Electronic Company d/b/a National Grid and Verizon New England, Inc. requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Field Rd - National Grid to relocate 1 JO Pole on Field Rd. beginning at a point approximately 150 feet west of the centerline of the intersection of Abbott Ave. and Field Rd. and continuing approximately 15 feet in a south direction. Relocating Pole #1 with 40'C2 approximately 20ft west from existing Pole 1.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Field Rd. - Leominster - Massachusetts.

**PETITIONS FIRST TIME ON THE AGENDA - Continued**

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

*(Public Service; Regular Course; 03/14/2022; Public Hearing 03/28/2022 at 6:49 PM; Majority Vote)*

- 45-22 Massachusetts Electric Company d/b/a National Grid requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Pioneer Dr. - National Grid to install 1 SO Pole on Pioneer Dr. beginning at a point approximately 815 feet north of the centerline of the intersection of Orchard Hill Park and Pioneer Dr. and continuing approximately 15 feet in an east direction. Installing P12 with 40'C2 to provide service to 130 Pioneer Dr.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Pioneer Dr. - Leominster - Massachusetts.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

*(Public Service; Regular Course; 03/14/2022; Public Hearing 03/28/2022 at 6:51 PM; Majority Vote)*



**PETITIONS FIRST TIME ON THE AGENDA - Continued**

- 46-22 Hunter Bjorkman, on behalf of EcoATM, LLC: request to renew license to deal secondhand articles at 11 Jungle Road.  
*(Ways and Means; Regular Course 03/14/2022; REFERRALS OUT: Police; Treasurer; Majority Vote)*

**VI. MATTERS BEFORE THE CITY COUNCIL**

**VII. FINANCIAL REPORT**

**VIII. FINANCE**

- C-50 Dean J. Mazzearella, Mayor: Requests an appropriation of \$50,000.00 be made to the Gallagher Building Maintenance Account; the same amount to be transferred from the Gallagher Building Revolving Account.

RE: To cover expenses related to the Gallagher Building Maintenance.  
*(Finance; Regular Course 02/28/2022; Majority Vote)*

- C-51 Dean J. Mazzearella, Mayor: Requests an appropriation of \$20,000.00 to be made to the Municipal Building Maintenance Account; the same amount to be transferred from the Stabilization Fund.

RE: Unexpected repairs to the elevator and heating system  
*(Finance; Regular Course 02/28/2022; 2/3 Vote)*

- C-52 Dean J. Mazzearella, Mayor: Requests an appropriation of \$7,000.00 be transferred from the Wetland Protection Act Fund to the Conservation Commission Salary Line for Part-Time Clerks.

RE: Funding of two interns  
*(Finance; Regular Course 02/28/2022; Majority Vote)*

- 40-22 Katelyn Huffman, City Clerk: Requests to accept a gift of 14 chairs, valued at \$714.00 per chair, from AIS, Inc. of Leominster, MA.  
*(Finance; Regular Course 02/28/2022; Majority Vote)*

**I. LEGAL AFFAIRS**

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RE: To ensure that all conditions of approval, issued by the Planning Board for Site Plan, are completed.

*(Legal Affairs; Regular Course 01/10/2022; Public Hearing; January 24, 2022 @ 6:50PM; 2/3 Vote)*

**II. WAYS AND MEANS**

**III. NEW BUSINESS**

**IV. OLD BUSINESS**

**V. COMMUNITY CALENDAR**

**VI. ADJOURNMENT**

- Katelyn Huffman, City Clerk