



## Leominster Housing Authority

100 Main Street

Leominster, Massachusetts 01453-5599

Phone: (978) 537-5300 Fax: (978) 534-5335

North Central Mass Housing (ncmhousing.org)

Town Clerk Received:

LEOMINSTER CITY CLERK  
2023 FEB 6 PM 3:34

### NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director Date: 2/6/2023

Notice is hereby given in accordance with Section 23B of Chapter 39 of the General Laws that a regular meeting of the Leominster Housing Authority Board of Commissioners will be held at 3:00 P.M. on 2/15/2023 at 100 Main Street in the city of Leominster, Massachusetts. The Chair will conduct the meeting and instruct the public on the appropriate time and manner for comments.

### AGENDA

- a. **Meeting Called to Order**
  - a. Roll Call
  - b. Approval of Regular Minutes – 10/19/2022
  - c. Opportunity for Public Comments
- b. **Executive Director Report**
  - a. Two Resident Service Coordinator letters
  - b. Cindy has retired/Evelyn has taken over as Director of Housing Management
  - c. Hired new Assistant Housing Manager in Leominster, first day of service was January 3, 2023
  - d. Management Agreements with the other towns/cities
  - e. CFA (2)
3. **Financials**
  - a. Approval of October, November and Year's End 2022
4. **Administration**
  - a. Modernization/Work Order Report
  - b. State-Aided Housing Report
  - c. Leased Housing Report
5. **Unfinished Business** - None
6. **New Business**
  - a. Resolution 2023-1 Authorize signing of the Certificate of Substantial Completion and Certificate of Final Completion for the Sunset Towers Balcony Repair Project (#153107)
  - b. Resolution 2023-2 Authorize the Executive Director to execute the Contract for Financial Assistance (CFA) on behalf of the Board Members
  - c. Resolution 2023-3 Year End Certifications
7. **Other Correspondence**
  - a. DHCD PHN2022-21 Reservation & Modernization Resources for LHA-owned Section 8 NC/SR Developments
  - b. DHCD PHN 2022-22 State-Aided Housing Programs Property, Boiler & Machinery and Crime Insurance for Policy Period – 11-17-22 to 11-17-23
  - c. DHCD PHN 2022-23 Attestation Form of Nonpayment Notices to Quit
  - d. DHCD PHN 2023-1 Guidance Related to Animals in the State-Aided Public Housing
8. **Motion to Adjourn**

