



Leominster Housing Authority

100 Main Street

Leominster, Massachusetts 01453-5599

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[North Central Mass Housing \(ncmhousing.org\)](http://NorthCentralMassHousing.com)



NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director Date: 1/10/2023

Notice is hereby given in accordance with Section 23B of Chapter 39 of the General Laws that a regular meeting of the Leominster Housing Authority Board of Commissioners will be held at 3:00 P.M. on 1/18/2023 at 100 Main Street in the city of Leominster, Massachusetts. The Chair will conduct the meeting and instruct the public on the appropriate time and manner for comments.

AGENDA

1. **Meeting Called to Order**
 - a. Roll Call
 - b. Approval of Regular Minutes – 10/19/2022
 - c. Opportunity for Public Comments
2. **Executive Director Report**
 - a. Two Resident Service Coordinator letters
 - b. Cindy has retired/Evelyn has taken over as Director of Housing Management
 - c. Hired new Assistant Housing Manager in Leominster, first day of service was January 3, 2023
 - d. Management Agreements with the other towns/cities
 - e. CFA (2)
3. **Financials**
 - a. Approval of October, November and December 2022
4. **Administration**
 - a. Modernization/Work Order Report
 - b. State-Aided Housing Report
 - c. Leased Housing Report
5. **Unfinished Business** - None
6. **New Business**
 - a. Resolution 2023-1 Authorize signing of the Certificate of Substantial Completion and Certificate of Final Completion for the Sunset Towers Balcony Repair Project (#153107)
 - b. Resolution 2023-2 Authorize the Executive Director to execute the Contract for Financial Assistance (CFA) on behalf of the Board Members
7. **Other Correspondence**
 - a. DHCD PHN 2022-21 Reservation & Modernization Resources for LHA-owned Section 8 NC/SR Developments
 - b. DHCD PHN 2022-22 State-Aided Housing Programs Property, Boiler & Machinery and Crime Insurance for Policy Period – 11-17-22 to 11-17-23
 - c. DHCD PHN 2022-23 Attestation Form of Nonpayment Notices to Quit
8. **Motion to Adjourn**

