

Community Development Block Grant Program - Leominster, MA  
Year 41 Annual Action Plan (July 1, 2015 - June 30, 2016)

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# Executive Summary ~ 91.220(b)

The U.S. Department of Housing & Urban Development (HUD) manages the nation's Community Development Block Grant (CDBG) program and the HOME Investment Partnerships (HOME) Program. The CDBG program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. HUD awards CDBG grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. The HOME Program provides formula grants to states and localities that communities use (often in partnership with local nonprofit groups) to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or ownership or provide direct rental assistance to low-income people.

The City of Leominster is one such entitlement community. It receives CDBG funding directly from HUD and HOME funding as part of the Fitchburg-Leominster HOME Consortium. As required by both programs, entitlement communities submit Annual Action Plans to the U.S. Department of Housing & Urban Development on an annual basis. The City of Leominster's Year 41 CDBG Annual Action Plan covers the time period from July 1, 2015 to June 30, 2016. While the City of Leominster's Community Development Block Grant Program is the lead entity responsible for overseeing its Annual Action Plan, the City of Fitchburg manages the funding for both cities in the Fitchburg-Leominster HOME Consortium and therefore manages the Annual Action Plan for the HOME Program to HUD, which covers the same time period.

The statutes for the CDBG and HOME Programs set forth three basic goals against which the 5-Year Consolidated Plan/Annual Action Plan and a jurisdiction's performance under the Plans will be evaluated by HUD. Each jurisdiction's plan must state how it will pursue these goals for all community development programs, as well as all housing programs. These statutory program goals are:

DECENT HOUSING - - which includes:

- assisting homeless persons obtain affordable housing;
- assisting persons at risk of becoming homeless;
- retaining the affordable housing stock;
- increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability;
- increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence; and
- providing affordable housing that is accessible to job opportunities.

A SUITABLE LIVING ENVIRONMENT - - which includes:

- improving the safety and livability of neighborhoods;
- eliminating blighting influences and the deterioration of property and facilities;
- increasing access to quality public and private facilities and services;
- reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods;
- restoring and preserving properties of special historic, architectural, or aesthetic value; and
- conserving energy resources and use of renewable energy resources.

## EXPANDED ECONOMIC OPPORTUNITIES - - which includes:

- job creation and retention;
- establishment, stabilization and expansion of small businesses (including micro- businesses);
- the provision of public services concerned with employment;
- the provision of jobs to low-income persons living in areas affected by those programs and activities, or jobs resulting from carrying out activities under programs covered by the plan;
- availability of mortgage financing for low-income persons at reasonable rates using non-discriminatory lending practices;
- access to capital and credit for development activities that promote the long-term economic and social viability of the community; and
- empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing and public housing.

In Year 41, the City of Leominster proposes to achieve the following objectives and outcomes to benefit the residents of the City:

### **Provide Decent Housing with the Purpose of New or Improved Availability/Accessibility (DH-1) by:**

- Utilizing CDBG funds to maintain the Leominster Housing Rehabilitation Loan Program.
- Utilizing CDBG & HOME funds to rehabilitate owner-occupied housing units for low- and moderate-income households.
- Using CDBG funds to support low-and moderate-income households in finding permanent housing and job training through the Montachusett Interfaith Hospitality Network.
- Providing the Leominster Board of Health with the funds to staff a full-time Code Enforcement Inspector.

### **Provide Decent Housing with the Purpose of New or Improved Affordability (DH-2) by:**

- Funding an Energy Assistance Program that will provide residents with financial assistance toward their fuel/utility bills.

### **Provide a Suitable Living Environment with the Purpose of New or Improved Availability/Accessibility (SL-1) by:**

- Funding a day and evening respite program for mentally challenged adults on an annual basis.
- Identifying specific infrastructure projects in low-moderate income neighborhoods (i.e., water & sewer line replacements/repair and sidewalk improvements).
- Funding the Montachusett Home Care Financial Program sponsored through the Montachusett Home Care Corporation.
- Employing low- and moderate-income teenagers to engage in clean-up activities in the City.
- Supporting the Violence Prevention Education program run by the YWCA of Central Massachusetts
- Supporting the development of an academic learning center located at the Leominster Housing Authority's Allencrest Apartments Complex.
- Supporting a full-time Outreach Worker position at the Spanish American Center to counsel and assist low-income, Spanish speaking residents of the greater Leominster community.
- Supporting the Summer and After-School Program (formerly called the Crossroads after-school program) run by the Spanish American Center.
- Expand and improve the Third Street Playground, which is in a low-moderate income neighborhood.

**Provide a Suitable Living Environment with the Purpose of New or Improved Affordability (SL-2) by:**

- Providing funding for low- and moderate-income youth to attend summer programs managed by the Leominster Recreation Department.
- Providing funding for low- and moderate-income households to use the Leominster State Pool during the summer months.

**Provide Economic Opportunity with the Purpose of New or Improved Availability/Accessibility (EO-1) by:**

- Providing technical assistance to companies that will create and retain low- and moderate-income jobs for Leominster residents. To ensure that all technical assistance is provided based on low- and moderate-income job creation/retention, Business Agreements and documentation on each new and retained hire will be gathered.
- Providing technical assistance to individuals looking to open a small business both downtown and community-wide in the City of Leominster.

The City of Leominster has had past success in implementing all projects included in the City's 5-Year Consolidated Plan and related Annual Action Plans. These projects have met timeliness deadlines and have benefited the low- and moderate-income population of the City. In addition, the City has planned for and will undertake the following two improvement projects that will directly benefit the Core Area this year:

1. The City is pursuing a downtown walkway to provide a link between the Core Area and Downtown. Phase I of the project runs adjacent to the Monoosnoc Brook from Central Street to Mechanic Street. This project was made possible through a \$500,000 grant from the State's Executive Office of Energy and Environmental Affairs through the Gateway Cities Park Program and was completed in 2013. The State's Executive Office of Energy and Environmental Affairs is currently working with the City and the abutters on the final design which is slated to be completed by June of 2015. Work on the project is slated to begin in the summer of 2015 and be completed by June of 2016. Phase II now includes the replacement of a pedestrian bridge, bringing the total project grant to \$1.3 million. Phase II of the project runs from Central Street to Adams Street and will help link the City's Village District to downtown. Phase III of the project will run from Mechanic Street to Water Street, connecting downtown to the Comb & Carriage District.
2. The City of Leominster received a PARC grant from the Massachusetts Division of Conservation Services to build a new playground at Southeast Elementary School in the City's East Side. The playground was opened in August of 2014 and is located between the Southeast School and the Leominster State Pool, where a full summer program is run by the Leominster Recreation Department. The Leominster CDBG Program provides funding for Leominster households to use the Leominster State Pool during the summer months. The playground is located across the street from the Allencrest Apartments Complex, which is a public housing site for families that is managed by the Leominster Housing Authority. The Complex is also the site of the Allencrest Learning Center, which is a partnership between the Leominster School Department and the Leominster Housing Authority that is a recipient of CDBG Public Services funding where high school students participate in a "tutor/mentor" program to assist other students. The new playground completes a total campus of learning located in the heart of one of the neediest neighborhoods in the City.
3. The City received a PARC grant in November of 2014 for the purchase of 3 acres of open space and to upgrade the Third Street playground. The total grant is \$522,000. Both projects sit adjacent to each other and lie in the heart of the Comb & Carriage District. The land will provide much needed open space in a densely populated low-income neighborhood and will allow for the expansion of land around the playground. The upgrade will allow the City to address a neighborhood need of play equipment for all ages,

but particularly 2-5 year olds. The land purchase will take place by June of 2015 and the playground will be complete by October of 2015.

As the City prepared this Annual Action Plan, the City held three public meetings to gather information on the needs of the Leominster residents and to obtain comments on the Annual Action Plan. The City utilized the Leominster Access Television channel to broaden public participation while the City's website is in the process of being updated. The needs that were identified involved assistance with travel/citizenship, getting jobs, food, housing, violence prevention, citizen participation, preventing homelessness, life skills, job training, day care services, education and transportation. All comments or views were accepted.

## **Citizen Participation ~ 91.200 and 91.220(b)**

The CDBG Program developed this Annual Action Plan for Year 41 with a variety of local agencies and organizations that serve Leominster residents in accordance with its Citizen Participation Plan from its 5-Year Consolidated Plan. All City residents, including low- & moderate-income residents, minorities, non-English speaking people, the disabled, local & regional institutions, public housing residents, and residents of targeted revitalization areas were encouraged to participate in the process to develop this Annual Action Plan through the placement of advertisements in newspapers in both English and Spanish, information that is shown on Leominster Access Television as well as through direct contact with local public services agencies that serve Leominster residents. The City is in the process of updating its website, which will be able to be used to increase public involvement and offer alternative public involvement techniques.

Throughout the year, the City is in contact on the local level with representatives from the City of Fitchburg and the surrounding towns and at the state level with representatives from the Department of Housing & Community Development (DHCD) and MassDevelopment to discuss community development and housing projects. Throughout the development of this Annual Action Plan, the City of Leominster worked to enhance coordination between public and assisted housing providers, private and governmental health, mental health, and service agencies including the Leominster Housing Authority, the Twin Cities CDC and other local public services agencies like the Montachusett Interfaith Hospitality Network, which works with the homeless population. To further address the needs of the homeless persons (particularly homeless individuals, families with children, veterans and unaccompanied youth) and persons at risk of homelessness, the City attends the meetings of the local Continuum of Care held throughout the year and information obtained at those meetings is incorporated into this Plan.

To begin the development of this Annual Action Plan, the CDBG Program held a public hearing on December 10, 2014, at Leominster City Hall to discuss the needs of low- to moderate-income residents in the HUD Core Area in preparation for this Year 41 Annual Action Plan. Kate Griffin-Brooks, Leominster Planning Director, opened the hearing and discussed the following topics:

- Third Street Playground
- Third Street Water Park & Fencing
- Spruce Street and Third Street curbing
- Possible park on the Ouimette property
- Paid liens from the Housing Rehab Program is also money being used for such projects
- Existing improvements include properties such as the Normandin Building and Adams Street – City Place, with the Twin City – Carter Junior High building project still moving forward.

The following people then shared information about the needs of low- and moderate-income people in the City of Leominster based on their experience:

1. Raymond Racine, representing the Leominster Department of Public Works:
  - Improve the curbing between Third Street and Spruce Street
  - For assistance with repairs to water/sewer lines, Leominster residents should consider the Safety Valve Protection Plan.
2. David Hanna, representing the Leominster CDBG Housing Rehabilitation Program:
  - The Housing Rehabilitation Program manages 15-20 contracts per year and the average contract is \$10,000.
  - The majority of the jobs are on an emergency basis (roofs, heating systems, etc.)
3. Lory Santoro and Gina MacConnell, representing the YWCA Central Massachusetts:
  - The YWCA offers programs related to dating violence, relationship violence, emotional abuse, bullying, and how to communicate with adult authoritative figures.
  - The Boys & Girls Club works with young kids teaching them to see the signs of changing behavior that could lead to violence.
  - High school youth have three workshops within psychology class.
4. Susan O'Brien, representing the Spanish American Center:
  - The Spanish American Center provides food boxes to homeless families in hotels/motels and is looking at the option of more microwavable foods.
  - The Center is looking for healthier choices within the food pantry.
  - Residents are coming in from Uruguay and Ecuador. The Consulate from Uruguay comes once a month or so to work with these residents and assist with documentation issues and translations.
  - People need assistance with finding jobs, medical assistance and food.
5. Lydia Henshaw, representing Montachusett Home Care:
  - Montachusett Home Care works with people who are at least 21 years old, the handicapped as well as the elderly.
  - The Money Management Program assists people with paying their bills.
  - The Money Management Program assists those individuals who are challenged with cognitive decline, which makes them unable to make sound financial decisions.
6. Judy Sumner and JR LaPointe, representing the Leominster Recreation Department:
  - The Third Street Park needs handicap access and a rebuilt retaining wall.
  - The Recreation Department needs funds for the master plan for the Ouimette Property.
  - The Spanish American Center needs space for kids to play.

This hearing was followed by a public hearing on January 14, 2015, at Leominster City Hall, where the applicants for CDBG Public Services funding presented their projects and the needs of the Core Area were discussed. The following people shared information about the proposed Public Services projects:

1. Mickey Guzman, representing the Spanish American Center – Referral & Advocacy Program:
  - The Spanish American Center serves as the liaison with the community.
  - The principal service needs are housing, employment, education and health care.
  - The Center provides assistance with translation.

- The Center remains a partner with its clients until the clients' needs are met.
2. Glorielis Diaz, representing the Spanish American Center – Crossroads Program:
    - Young children who participate in the summer programs are identified as high risk and in need of year-round support services, both for school performance and home life.
    - The Spanish American Center provides a summer nutrition and enrichment program for low-income local children (serving close to 1,000 at 15 locations during a six-week period).
    - Four sites are located in the Core Area.
    - The Program's representatives spend time with the children's parents assisting with the communication with their children.
    - The Program conducts activities that focus on stress and anxiety.
  3. Vicki Briggs, representing the Beacon of Hope – Evening Respite Program:
    - The Beacon of Hope provides community-based support for people with developmental disabilities.
    - The Program provides social activities and nutritious meals to adults with developmental disabilities.
    - The Program's educational activities focus on social and relationship skills.
    - Forty percent (40%) of the participants are in the Core Area.
    - The Beacon of Hope provides referrals to needed supports such as housing, public assistance and health insurance.
  4. Lory Santoro, representing the YWCA Central Massachusetts – Violence Prevention:
    - The YWCA educates the community on domestic violence.
    - The YWCA provides violence prevention education to approximately 100 youths. Workshops address bullying, dating violence, healthy relationships and personal safety.
    - The YWCA focuses on resisting violence by developing social, emotional and behavioral skills that promote safety and healthy relationships.
    - The YWCA focuses on conflict resolution, anger management, establishing boundaries and other life skills.
  5. Margaret St-Laurent, representing the Leominster Housing Authority – Allencrest Community Center:
    - This program provides direct scholastic assistance to elementary, middle school and high school students who live at the Allencrest Apartment Complex.
    - This Program provides support to students who have had deficiencies in their ability to maintain the pace of learning.
    - The Program works with 1/3 of the Leominster community; 2/3 of the community is within Allencrest itself.
    - The Program serves 20-35 students weekly/35-60 yearly.
  6. Lydia Henshaw, representing the Montachusett Home Care Corporation – Money Management Program:
    - This Program addresses the issue of elders and younger disabled adults who may be at risk of losing their independence and their home.
    - The Program assists with paying bills, utilities, rent or mortgage. Services include the Bill Payer and Representative Payee, which are both designed to ensure that monthly bills are paid and appropriate financial decisions are made.
    - The Program helps the elder/disabled population to lead independent, meaningful and dignified lives in their own homes and community.
    - There are roughly 85-90 clients served by this program.
    - Once enrolled, the commitment stands until the elder is no longer able to live within the community.

7. Neal Anderson, representing the Montachusett Interfaith Hospitality Network (MIHN) – Homeless Family Housing Program:
  - This Program is a group of churches that all volunteer to assist homeless families.
  - The goal is to keep the family intact (both parents and child/ren)
  - The Program coordinates programs to serve the families on a rotating weekly basis. Referral services are also provided to access community resources to address the families’ needs.
  - Evening meals and overnight watch are provided. Families have access to three nutritious meals a day.
  - In the past, MIHN has been able to house 6-8 families and is hoping to continue serving those numbers. At this point, the Program can only housing three families at a time.
  
8. Donata Martin, representing the Boys & Girls Club of Fitchburg/Leominster – Project Learn, STEAM After-School Program:
  - STEAM represents Science, Technology, Engineering Arts and Math.
  - The Program works with families at the Days Inn and Motel 6.
  - There are 600 children registered between Leominster and Fitchburg.
  - The Program offers a safe positive place to learn and grow by participating in STEAM-focused activities during crucial, after-school hours.
  - The mission is to inspire and enable all youth, especially those who need us most, to realize their full potential as responsible and caring adults.

Finally, on April 2, 2015, the CDBG Program held a public hearing at City Hall to review the Year 41 Annual Action Plan. The Leominster Planning Director and the Leominster Environmental Inspector/Conservation Agent were the only ones in attendance at the public hearing. Throughout the development of the Year 41 Annual Action Plan and at all the public hearings related to the Plan, all comments were accepted.

## **Resources ~ 91.220(c)(1) and (c)(2)**

The majority of the activities proposed in the Year 41 Annual Action Plan will be funded by CDBG and HOME allocations and by program income received from the CDBG program. The anticipated federal funds that will be available for activities in the City of Leominster in Year 41 (July 1, 2015 - June 30, 2016) are as follows:

CDBG	\$390,134.00 (13.5% will be used for Planning/Administrative purposes)
CDBG Program Income	\$30,000.00
Fitchburg-Leominster HOME Consortium	A portion of the \$328,611.00 of the Consortium’s HOME allocation plus matching contributions and program revolving fund income will be used for the rehabilitation of properties in Fitchburg and Leominster.

At this time, the City of Leominster does not receive funding from the Emergency Shelter Grants (ESG), the Housing Opportunities for Persons with AIDS (HOPWA), Neighborhood Stabilization Program funds, Section 8 funds, Low-Income Tax Credits, or McKinney-Vento Homeless Assistance Act programs. Since Year 41 is the last year of the City’s Consolidated Plan, the funding listed above is also the expected amount available for the remainder of the Consolidated Plan. Also, any housing rehabilitation project that is funded by the Fitchburg-Leominster HOME Consortium and is located in Leominster is managed by the City of Fitchburg, MA. The description of activities in Leominster managed by the Fitchburg-Leominster HOME Consortium can be found in the Annual Action Plan for the City of Fitchburg, MA.

In addition to the funding resources from the CDBG and HOME programs, the City of Leominster plans to leverage both private and public funds as it has done successfully in the past to address the needs identified in the 5-Year Consolidated Plan and elsewhere in the City. The next set of tables describe the recent public resources secured for various projects in the City of Leominster:

<b>Grant Agency</b>	<b>Grant Program/Project Type/Location</b>	<b>Amount</b>
United States Department of Justice	COPS (Community Oriented Policing Services) Grant – Funds were awarded to the City to be used to hire 4 police officers for 3 years. Currently in final year of implementation.	\$819,000
Green Communities Grant	The City is currently implementing a grant from the Executive Office of Energy and Environmental Affairs for Green Communities retro-fits. The grant will be completed by June of 2015.	\$245,000
Massachusetts Cultural Council	The City is currently implementing a grant from the Massachusetts Cultural Commission for arts and culture in the City as well as for the expansion of the Leominster Art Center. We have hired a director. The City is currently fundraising to continue this programming since the grant runs out in June 2015.	\$17,500
State Executive Office of Energy and Environmental Affairs	In 2014, the City received a grant to upgrade the playground on Third Street and to purchase the adjacent lot for open space in the middle of the HUD Core area. The state pays 70% of the cost of the project.	\$365,000 (total cost \$522,000)
State Executive Office of Energy and Environmental Affairs	The City received a state PARC grant for the building of a new playground at Southeast Elementary School in the HUD core area. The park was opened in 2014. The grant was \$184,000, and the City matched the remainder.	\$271,000
United States Department of Justice	The City is currently implementing a community policing grant.	\$24,345
Federal Emergency Management Agency	The City received a grant for the replacement of Leominster's primary ladder truck. The City matched the grant at 10%.	\$945,000
State School Building Assistance Program	The City has consistently been taking advantage of the School Building Assistance Program. In addition to the \$45 million Leominster High School renovation completed in 2013, the City has put a new roof on Southeast School and a new boiler in Southeast and FallBrook Schools under the program. The City pays 30% of the project cost.	\$1,300,000
Executive Office of Energy and Environmental Affairs	Grant funds were awarded for the reconstruction of the Monoosnoc Brook Walkway project in downtown Leominster. Phase I was completed in September of 2013.	\$500,000
Executive Office of Energy and Environmental Affairs	In November of 2013, the City was awarded a Phase II Gateway Park Grant for construction of the next section of the walkway in downtown Leominster. Construction to begin in July 2015.	\$1,300,000
MassDevelopment	The City applied and received a grant from the state's MassDevelopment Brownfield's Program for an environmental assessment of 139 Seventh Street in the heart of the core area. This building was taken by the City through tax title and will be raised for neighborhood redevelopment.	\$9,800
Executive Office of Housing and Business Development	The City applied for and received a grant for sidewalks, sewer/water pipe replacement and paving for the Adams/Cotton Street area. The area, in the core area near downtown, has two huge delapidated buildings that are currently under conversion to housing by the private sector. Project will be complete by summer of 2015.	\$1,200,000

Grant Agency	Grant Program/Project Type/Location	Amount
Executive Office of Housing and Business Development	The City put together a package for a Housing Development Incentive Program for the downtown area to help promote mixed use development and create affordable housing. Approved by the state in 2014.	designation
Massachusetts Historical Commission	The City was awarded planning funds for the restoration of the Drake House, a historic property that will be transformed into an educational tool and municipal historical office space. The design was recently completed. Grants will be applied for the reconstruction. The City matched the funds with \$30,000.	\$30,000
Mayor's Energy Program	The CDBG Program provides \$10,000 toward a program for low/moderate income people in Leominster to pay \$300 toward annual heating bills. The City raised approximately \$30,000 to match the CDBG funds.	\$30,000
Federal Army Corps of Engineers	The City is partnering with the federal government to repair the embankment next to Slack Brook. The federal government will be paying \$735,000 of the \$900,000 project.	\$735,000
Executive Office of Energy and Environmental Affairs	The City received a grant and completed a splash park in the HUD core area through the Our Common Backyards Program for the addition of a water splash park at Fournier Field (Environmental Justice Neighborhood). The City matched the grant with \$50,000.	\$200,000
MassDOT	This project involved the reconstruction of Route 2 at 12 including bridge replacement and on/off ramp reconstruction. Completed in 2014.	\$8,300,000
MassDOT	This project involved the reconstruction of Hamilton Street Bridge over Route 2. Completed in 2014.	\$6,043,000
MassDOT	The Whitney Street Bridge is being replaced over the Monoosnoc Brook. Currently under construction to be finished in 2015.	\$3,909,000
MassDOT	This project involves the redevelopment of Mechanic Street from Laurel Street to the Route 2/I-190 Connector. This is the primary connector road between the highway, downtown Leominster and the HUD core area. The City paid \$212,000 for the design and the project is being prepared for construction bid.	\$3,200,000
State Department of Energy Resources	The City was awarded a grant for a part-time position to manage the City's energy program. This position is currently working to advance many of the City's energy initiatives.	\$24,000
Executive Office of Energy and Environmental Affairs	The City received a grant in November of 2013 for the renovation of Barrett Park, which is publicly owned land, including expansion of the trail system, entrance improvements, pavilion addition, and handicap access for the park. The City will match this grant with \$188,235.00. The design is complete and the project will be completed by June 2015.	\$400,000
MassDOT	A 300-car parking garage opened in 2014 for commuter rail parking in North Leominster.	\$1,300,000

# Annual Objectives ~ 91.220(c)(3)

The general goals and objectives that the City of Leominster intends to carry out during Year 41 are indicated by checks in the following boxes.

<b>Objective Category Decent Housing (DH)</b> Which includes:	<b>Objective Category: Suitable Living Environment (SL)</b> Which includes:	<b>Objective Category: Expanded Economic Opportunities (EO)</b> Which includes:
✓ assisting homeless persons obtain affordable housing	✓ improving the safety and livability of neighborhoods	✓ job creation and retention
✓ assisting persons at risk of becoming homeless	✓ eliminating blighting influences and the deterioration of property and facilities	establishment, stabilization and expansion of small business (including micro-businesses)
✓ retaining the affordable housing stock	✓ increasing the access to quality public and private facilities and services	✓ the provision of public services concerned with employment
increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/ADOS) to live in dignity and independence	restoring and preserving properties of special historic, architectural, or aesthetic value	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
providing affordable housing that is accessible to job opportunities	conserving energy resources and use of renewable energy sources	access to capital and credit for development activities that promote the long-term economic social viability of the community

The City of Leominster expects to achieve the following objectives between July 1, 2015 and June 30, 2016 in Year 41:

**Table 3A  
Summary of Specific Annual Objectives**

<b>Obj #</b>	<b>Specific Objectives</b>	<b>Sources of Funds</b>	<b>Performance Indicators</b>	<b>Expected Number</b>	<b>Actual Number</b>	<b>Outcome/ Objective*</b>
<b>DH-1</b>	<b>Decent Housing with Purpose of New or Improved Availability/Accessibility</b>					
DH-1.1	Continue to use CDBG funds to maintain the housing rehabilitation loan program.	CDBG	Loan Projects	0		DH-1
DH-1.2	Use CDBG & HOME funds to rehabilitate owner-occupied housing units.	CDBG & HOME	Households	15		DH-1
DH-1.3	Use CDBG funds to support low-and moderate-income households in finding permanent housing and job training.	CDBG	Households	15		DH-1
DH-1.4	Provide the Leominster Board of Health with the funds to staff a full-time Code Enforcement Inspector.	CDBG	Households	880		DH-1
<b>DH-2</b>	<b>Decent Housing with Purpose of New or Improved Affordability</b>					
DH-2.1	The CDBG Program will fund an Energy Assistance Program that will provide residents/households/seniors with \$300 of financial assistance toward their fuel/utility bills.	CDBG	Persons	33		DH-2
<b>DH-3</b>	<b>Decent Housing with Purpose of New or Improved Sustainability</b>	No objectives were proposed in this category in Year 41.				
<b>SL-1</b>	<b>Suitable Living Environment with Purpose of New or Improved Availability/Accessibility</b>					
SL-1.1	Provide funding for a day and evening respite program for mentally challenged adults on an annual basis.	CDBG	Persons	19		SL-1
SL-1.2	The CDBG Program will work with the Mayor's Office and DPW to identify specific infrastructure projects in low-moderate income neighborhoods (i.e., water & sewer line replacements/repair and sidewalk improvements).	CDBG/City	Project	2		SL-1
SL-1.3	The CDBG Program will continue to provide funding for the Montachusett Home Care Financial Program sponsored through the Montachusett Home Care Corporation. This program will work with the elderly residents of Leominster to help with paying housing-related and medical-related bills. This program allows elderly people to stay in their homes due to stability with their finances.	CDBG	Persons	12		SL-1
SL-1.4	Use CDBG funds to employ 30 low-income and moderate-income teenagers to engage in clean-up activities in the City by June 30, 2015.	CDBG	Persons	6		SL-1
SL-1.5	The CDBG Program will support the YWCA of Central Massachusetts to provide violence prevention education to approximately low- to moderate-income youth living in the CDBG target area.	CDBG	Persons	86		SL-1
SL-1.6	The Leominster School Department in partnership with the Leominster Housing Authority is continuing its development of the academic learning center located at the Allencrest Apartments. High school students participate in a "tutor/mentor" program to assist other students.	CDBG	Persons	13		SL-1

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective *
SL-1.7	Support a full-time Outreach Worker position at the Spanish American Center to counsel and assist low-income, Spanish speaking residents of the greater Leominster community.	CDBG	Persons	49		SL-1
SL-1.8	Replace Inadequate and Deteriorating Public Infrastructure in the Comb and Carriage/French Hill Neighborhood.	CDBG & Section 108	Public Facility	1		SL-1
SL-1.9	Support the Summer and After-School Program (formerly called the Crossroads after-school program) run by the Spanish American Center.	CDBG	Persons	9		SL-1
SL-1.10	Expand and improve the Third Street Playground	CDBG & PARC	Public Facility	1		SL-1
<b>SL-2</b>	<b>Suitable Living Environment with Purpose of New or Improved Affordability</b>					
SL-2.1	Use CDBG funds to provide funding for low- and moderate-income youth to attend summer programs managed by the Leominster Recreation Department	CDBG	Persons	18		SL-2
SL-2.2	Use CDBG funds to provide funding for households to use the state pool during the summer months	CDBG	Households	38		SL-2
<b>SL-3</b>	<b>Suitable Living Environment with Purpose of New or Improved Sustainability</b>	No objectives were proposed in this category in Year 41.				
<b>EO-1</b>	<b>Economic Opportunity with Purpose of New or Improved Availability/Accessibility</b>					
EO-1.1	Use CDBG funds to provide technical assistance to companies that will create and retain low- and moderate-income jobs for Leominster residents. To ensure that all technical assistance is provided based on low- and moderate-income job creation/retention, Business Agreements and documentation on each new and retained hire will be gathered.	CDBG	Jobs	10		EO-1
EO-1.2	Use CDBG funds to provide technical assistance to individuals looking to open a small business in Leominster.	CDBG	Jobs	1		EO-1
<b>EO-2</b>	<b>Economic Opportunity with Purpose of New or Improved Affordability</b>	No objectives were proposed in this category in Year 41.				
<b>EO-3</b>	<b>Economic Opportunity with Purpose of New or Improved Sustainability</b>	No objectives were proposed in this category in Year 41.				

	Availability/Accessibility	Affordability	Sustainability
<b>Decent Housing</b>	DH-1	DH-2	DH-3
<b>Suitable Living Environment</b>	SL-1	SL-2	SL-3
<b>Economic Opportunity</b>	EO-1	EO-2	EO-3

## Description of Activities ~ 91.220(d) and (e)

In Year 41 (July 1, 2015 - June 30, 2016), the City of Leominster anticipates receiving \$390,134.00 in Community Development Block Grant (CDBG) funds and has \$89,384 in Program Income. The following is a breakdown of the funding by category:

Category	Allocation	Percentage	Administrative Cap
Planning & Administration	\$52,621.96	13.5%	20%
Code Enforcement	\$81,754.75	21.0%	
Economic Development	\$88,372.54	22.7%	
Housing Rehabilitation	\$99,364.75	25.5%	
Public Facilities	\$10,000.00	2.56%	
Public Facilities funded by Program Income	\$66,000.00		
Public Services	\$58,020.00	14.9%	15%
<b>Total:</b>	<b>\$456,134.00</b>		

The City of Leominster intends to fund the following activities with its Year 41 CDBG funding. These activities address priority needs and specific objectives identified in the City's 5-Year Consolidated Plan. The description of each activity is listed separately on a Table 3C and includes the number and type of families that will benefit from the proposed activities, the proposed accomplishments, the target date for the completion of the activity, and the outcome measures (Decent Housing (DH), Suitable Living Environment (SL) or Economic Opportunity (EO)) and the general outcome category (Availability/Accessibility (1), Affordability (2) or Sustainability (3)) for the activity.

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Housing Code Enforcement

**Project Title**  
Code Enforcement - Board of Health

**Description**  
This project provides the Leominster Board of Health with the funds to staff a full-time Code Enforcement Inspector.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Community Wide  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number DH-1	Project ID IDIS Project Code 0003
HUD Matrix Code 15 Code Enforcement	CDBG Citation 570.202
Type of Recipient Local Government	CDBG National Objective 570.208(a)1
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Households	Annual Units 880
Local ID C01	Units Upon Completion

<b>Funding Sources:</b>	
CDBG	\$81,754.75
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$81,754.75</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Housing

**Project Title**  
Housing Rehabilitation Program - Rehabilitation/Construction

**Description**  
This project helps Leominster residents prevent deterioration of housing and makes sure homes are brought into compliance with State and Federal codes. The program outlines eligible repairs, financial requirements, and financing options as well as provides a supportive plan of action for the rehabilitation process.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Community Wide  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number DH-1	Project ID IDIS Project Code 0002
HUD Matrix Code 14H Rehabilitation	CDBG Citation 570.208
Type of Recipient Local Government	CDBG National Objective 570.208(a)1
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Housing Units	Annual Units 15
Local ID H01	Units Upon Completion

<b>Funding Sources:</b>	
CDBG	\$99,364.75
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$99,364.75</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Technical Assistance/Job Creation/Retention

**Project Title**  
Economic Development - Leominster Office of Planning & Development

**Description**  
This project provides technical assistance and resources to existing local companies and to assist expanding or relocating companies in order to create and retain jobs in the City of Leominster.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Community Wide  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number EO-1	Project ID IDIS Project Code 0004
HUD Matrix Code 18B ED Tech Assistance	CDBG Citation 570.203
Type of Recipient Local Government	CDBG National Objective L/M Income Jobs
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Jobs	Annual Units 10
Local ID ED01	Units Upon Completion

**Funding Sources:**

CDBG	\$76,118.54
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$76,118.54</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Technical Assistance/Job Creation/Retention

**Project Title**  
Small Business Coordinator

**Description**  
This project will provide partial funding for a position that will offer technical assistance or other support services to increase the capacity of existing downtown microenterprises.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Community Wide  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number EO-1	Project ID IDIS Project Code 0004
HUD Matrix Code 18B ED Tech Assistance	CDBG Citation 570.203
Type of Recipient Local Government	CDBG National Objective L/M Income Jobs
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Jobs	Annual Units 1
Local ID ED01	Units Upon Completion

<b>Funding Sources:</b>	
CDBG	\$12,254.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$12,254.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Planning/Administration

**Project Title**  
Administration

**Description**  
This project funds the salaries and expenses of CDBG administrative personnel including the IDIS Administrator/General Administrator, the CDBG Coordinator, and a part-time secretary.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Community Wide  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number n/a	Project ID IDIS Project Code 0001
HUD Matrix Code 21A Gen Prog Admin	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective n/a
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator n/a	Annual Units n/a
Local ID AD01	Units Upon Completion

<b>Funding Sources:</b>	
CDBG	\$52,621.96
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$52,621.96</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**  
City of Leominster, MA

**Jurisdiction's Name**

**Priority Need**  
Public Services

**Project Title**  
Beacon of Hope - Day Respite Program

**Description**  
This project involves continued funding to the Beacon of Hope, a community service dedicated to enhancing the lives of individuals with developmental disabilities. The program includes:

- Dinner and respite twice a week including transportation as needed
- Enhancement of life, leisure, and social skills
- Family support through educational programs
- Recreational and cultural events within the Leominster community
- Referral source for caregivers and participants

**Objective category:**  Suitable Living Environment       Decent Housing       Economic Opportunity  
**Outcome category:**  Availability/Accessibility       Affordability       Sustainability

**Location/Target Area**

**Street Address:** 62 West Street  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID IDIS Project Code 0008
HUD Matrix Code 05B Handicapped Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient (Private)	CDBG National Objective L/M Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Persons	Annual Units 19
Local ID PS10	Units Upon Completion

**Funding Sources:**

CDBG	\$2,500.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$2,500.00</b>

The primary purpose of the project is to help:  the Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**Table 3C**

**Consolidated Plan Listing of Projects**

**Jurisdiction's Name**

City of Leominster, MA

**Priority Need**

Public Services

**Project Title**

Leominster Housing Authority - Allencrest Learning Center

**Description**

The Leominster School Department in partnership with the Leominster Housing Authority is continuing its development of the academic learning center located at the Allencrest Apartments. High school students participate in a "tutor/mentor" program to assist other students.

**Objective category:**  Suitable Living Environment

Decent Housing

Economic Opportunity

**Outcome category:**  Availability/Accessibility

Affordability

Sustainability

**Location/Target Area**

**Street Address:** Crossman Avenue

**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID
HUD Matrix Code 05D Youth Service	CDBG Citation 570.201(e)
Type of Recipient Subrecipient (Public)	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Persons	Annual Units 13
Local ID PS04	Units Upon Completion

**Funding Sources:**

CDBG	\$3,000.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$3,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Services

**Project Title**  
Financial Assistance for Summer Youth Recreation Programs

**Description**  
This project provides funding for 10-18 low-and moderate-income eligible youth between the ages of 2.9-15 years to participate in recreational programs at minimal or no fee to the families.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Community wide  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-2	Project ID IDIS Project Code 0011
HUD Matrix Code 05D Youth Service	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Persons	Annual Units 18
Local ID PS13	Units Upon Completion

**Funding Sources:**

CDBG	\$2,500.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$2,500.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name**

City of Leominster, MA

**Priority Need**

Public Services

**Project Title**

Mayor's Office - Energy Assistance

**Description**

This project enables the City of Leominster to provide assistance to low- and moderate-income households struggling to make utility payments.

**Objective category:**  Suitable Living Environment       Decent Housing       Economic Opportunity  
**Outcome category:**  Availability/Accessibility       Affordability       Sustainability

**Location/Target Area**

**Street Address:** Community wide

**City, State, Zipcode:** Leominster, MA 01453

Objective Number DH-2	Project ID IDIS Project Code 0010
HUD Matrix Code 05Q Subsistence Payments	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Households	Annual Units 33
Local ID PS01	Units Upon Completion

**Funding Sources:**

CDBG	\$10,000.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$10,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Services

**Project Title**  
Mayor's Summer Youth Program

**Description**  
This project enables the City of Leominster to hire six (6) income-eligible high school students and one supervisor for general cleanup in the core areas in the City of Leominster. These students will work for 6-8 weeks, 6 hours a day and each student earns approximately \$1,000.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Community wide  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID IDIS Project Code 0005
HUD Matrix Code 05D Youth Service	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Persons	Annual Units 6
Local ID PS02	Units Upon Completion

**Funding Sources:**

CDBG	\$13,500.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$13,500.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Services

**Project Title**  
Mayor's Office State Pool Fee Assistance Program

**Description**  
This project helps low-/moderate-income households with the fee associated with obtaining season passes for the State Pool located on Viscoloid Avenue in Leominster, MA, during the summer months.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** 111 Viscoloid Avenue  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-2	Project ID IDIS Project Code 0006
HUD Matrix Code 05 Public Service	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Households	Annual Units 38
Local ID PS01	Units Upon Completion

**Funding Sources:**

CDBG	\$2,500.00
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	_____
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	_____
<b>Total</b>	<b>\$2,500.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Services

**Project Title**  
Montachusett Home Care Financial Program (a.k.a. Money Management Program – Operational Support)

**Description**  
Through this project, assistance is provided to ensure elderly and disabled individuals do not become vulnerable to financial exploitation or mishandling of financial affairs.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** 680 Mechanic Street  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID IDIS Project Code 0012
HUD Matrix Code 05 Public Service	CDBG Citation 570.201(e)
Type of Recipient Subrecipient (Private)	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Persons	Annual Units 12
Local ID PS14	Units Upon Completion

**Funding Sources:**

CDBG	\$3,000.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$3,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Services

**Project Title**  
Montachusett Interfaith Hospitality Network – Homeless Family Housing Program

**Description**  
Through this project, households will get help with finding permanent housing and can use resources available for job training. Daycare is provided while participants seek employment.

**Objective category:**  Suitable Living Environment       Decent Housing       Economic Opportunity  
**Outcome category:**  Availability/Accessibility       Affordability       Sustainability

**Location/Target Area**

**Street Address:** 923 Main Street  
**City, State, Zipcode:** Fitchburg, MA 01453

Objective Number DH-1	Project ID IDIS Project Code 0013
HUD Matrix Code 05 Public Service	CDBG Citation 570.201(e)
Type of Recipient Subrecipient (Private)	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Households	Annual Units 15
Local ID PS05	Units Upon Completion

**Funding Sources:**

CDBG	\$5,000.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$5,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Services

**Project Title**  
Spanish American Center Summer and After-School Program (formerly called the Crossroads Program)

**Description**  
This is a youth development after-school program during the school year for children between the ages of 9 and 17. This program helps to build confidence and responsibility in older children and allow younger children to benefit from role models who can help them with projects and homework. This project would provide funding for a coordinator for the program.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** 112 Spruce Street  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID IDIS Project Code 0017
HUD Matrix Code 05L Child Care Services	CDBG Citation 570.201(e)
Type of Recipient Subrecipient (Private)	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Persons	Annual Units 9
Local ID PS07	Units Upon Completion

**Funding Sources:**

CDBG	\$7,500.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$7,500.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Services

**Project Title**  
Spanish American Center Outreach Worker (Referral and Advocacy Project)

**Description**  
Through this project, the Spanish American Center will have the opportunity to partially fund a full-time counseling position to assist low-income, Spanish speaking residents of the greater Leominster community.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** 112 Spruce Street  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID IDIS Project Code 0016
HUD Matrix Code 05 Public Service	CDBG Citation 570.201(e)
Type of Recipient Subrecipient (Private)	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Persons	Annual Units 49
Local ID	Units Upon Completion

**Funding Sources:**

CDBG	\$5,000.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$5,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name**

City of Leominster, MA

**Priority Need**

Public Services

**Project Title**

YWCA – Violence Prevention Education

**Description**

The YWCA of Central Massachusetts will provide violence prevention education to approximately 100 unduplicated low- to moderate-income youth living in the CDBG target area. Community education staff will provide workshops to youth – preschool through high school age – throughout the year during school and out-of-school time. Using evidence based curricula such as Girls Circle, Boys Council, Safe Dates, Girls Promoting Safety (GPS), and Child Assault Prevention (CAP) Project, staff will address bullying/anti-bullying, dating violence, healthy relationships, personal safety and more.

**Objective category:**  Suitable Living Environment

Decent Housing

Economic Opportunity

**Outcome category:**  Availability/Accessibility

Affordability

Sustainability

**Location/Target Area**

**Street Address:** Community wide

**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID IDIS Project Code 0018
HUD Matrix Code 05G Battered/Abused Spouses	CDBG Citation 570.201(e)
Type of Recipient Subrecipient (Private)	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Youth	Annual Units 86
Local ID PS11	Units Upon Completion

**Funding Sources:**

CDBG	\$3,000.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$3,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Facilities

**Project Title**  
Section 108 Loan to Replace Inadequate and Deteriorating Public Infrastructure in the Comb and Carriage/French Hill Neighborhood.

**Description**  
The project involves constructing approximately 8,000 linear feet of concrete sidewalks, curbs, and handicapped curb cuts as well as installing 80 street trees in this historic factory neighborhood. The Comb and Carriage/French Hill Neighborhood is primarily residential and located between historic downtown and the Mall at Whitney Field. The neighborhood is where plastics were first used for women's combs and where the first baby carriage in the United States was manufactured.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Comb and Carriage/French Hill Neighborhood  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID
HUD Matrix Code 570.201(c) Public Facilities	CDBG Citation 570.208(a)(1)
Type of Recipient Local Government	CDBG National Objective Low/Mod Area Benefit
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Public Facility	Annual Units 1
Local ID	Units Upon Completion

**Funding Sources:**

CDBG	\$10,000.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$10,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Services

**Project Title**  
Project Learn, STEAM After School Program

**Description**  
The Boys and Girls Club of Fitchburg and Leominster (BGCFL) will provide the opportunity for Leominster students to participate in our after-school program, *Project Learn STEAM* (Science, Technology, Engineering, Arts and Math), our educational and recreational academic year program.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** 365 Lindell Avenue  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID
HUD Matrix Code 05D Youth Service	CDBG Citation 570.201(e)
Type of Recipient Subrecipient (Private)	CDBG National Objective Low/Mod Income Limited Clientele
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Youth	Annual Units 7
Local ID	Units Upon Completion

**Funding Sources:**

CDBG	\$520.00
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
<b>Total</b>	<b>\$520.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Facilities

**Project Title**  
Third Street/Spruce Street Sidewalk Improvements

**Description**  
This sidewalk project will provide for sidewalks along Third Street (alongside the Third Street Playground) and onto Spruce Street (to the Spanish American Center). This work will include cement sidewalk and granite curbing.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Third Street  
**City, State, Zipcode:** Leominster, MA 01453

Objective Number SL-1	Project ID
HUD Matrix Code 570.201(c) Public Facilities	CDBG Citation 570.208(a)(1)
Type of Recipient Local Government	CDBG National Objective Low/Mod Area Benefit
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Public Facility	Annual Units 1
Local ID	Units Upon Completion

**Funding Sources:**

CDBG	_____
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	_____
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	\$36,000.00
<b>Total</b>	<b>\$36,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Leominster, MA

**Priority Need**  
Public Facilities

**Project Title**  
Third Street Playground Expansion and Improvements

**Description**  
This project will involve the removal of a 15-year-old playground structure and the construction of a playground with structures for children ages 2-5 and 5-12 years old. In addition to this CDBG funding, the project will also be funded with a grant from the Massachusetts Parkland Acquisitions and Renovations for Communities (PARC) program.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

**Street Address:** Third Street  
**City, State, Zipcode:** Leominster, MA 01453

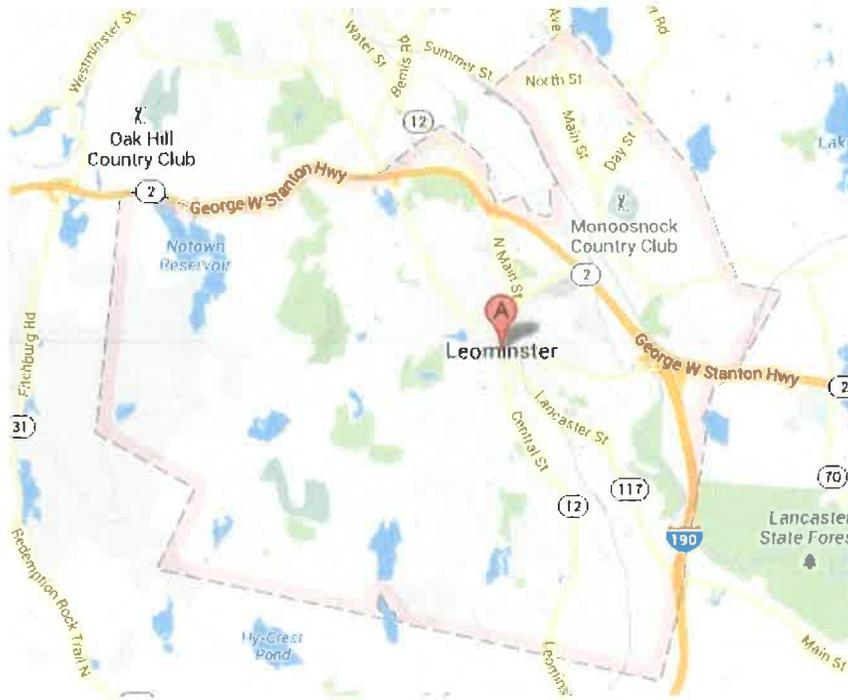
Objective Number SL-1	Project ID
HUD Matrix Code 570.201(c) Public Facilities	CDBG Citation 570.208(a)(1)
Type of Recipient Local Government	CDBG National Objective Low/Mod Area Benefit
Start Date (mm/dd/yyyy) 07/01/2015	Completion Date (mm/dd/yyyy) 06/30/2016
Performance Indicator Public Facility	Annual Units 1
Local ID	Units Upon Completion

**Funding Sources:**

CDBG	_____
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	_____
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	\$30,000.00
<b>Total</b>	<b>\$30,000.00</b>

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

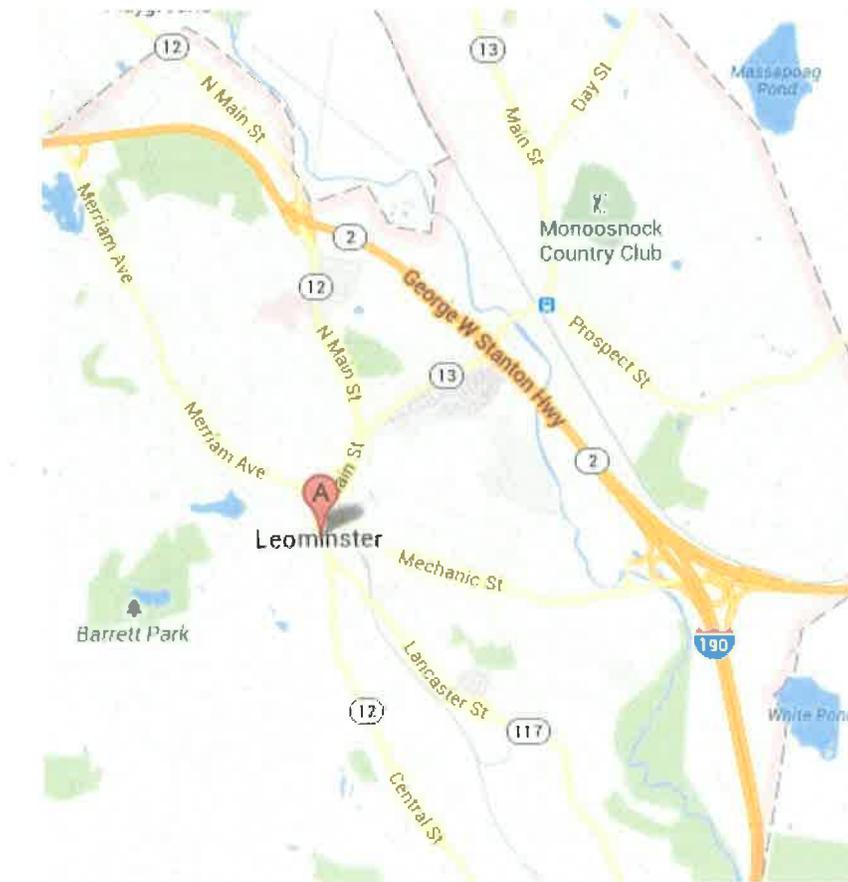
# Geographic Distribution/Allocation Priorities ~ 91.220(d) and (f)



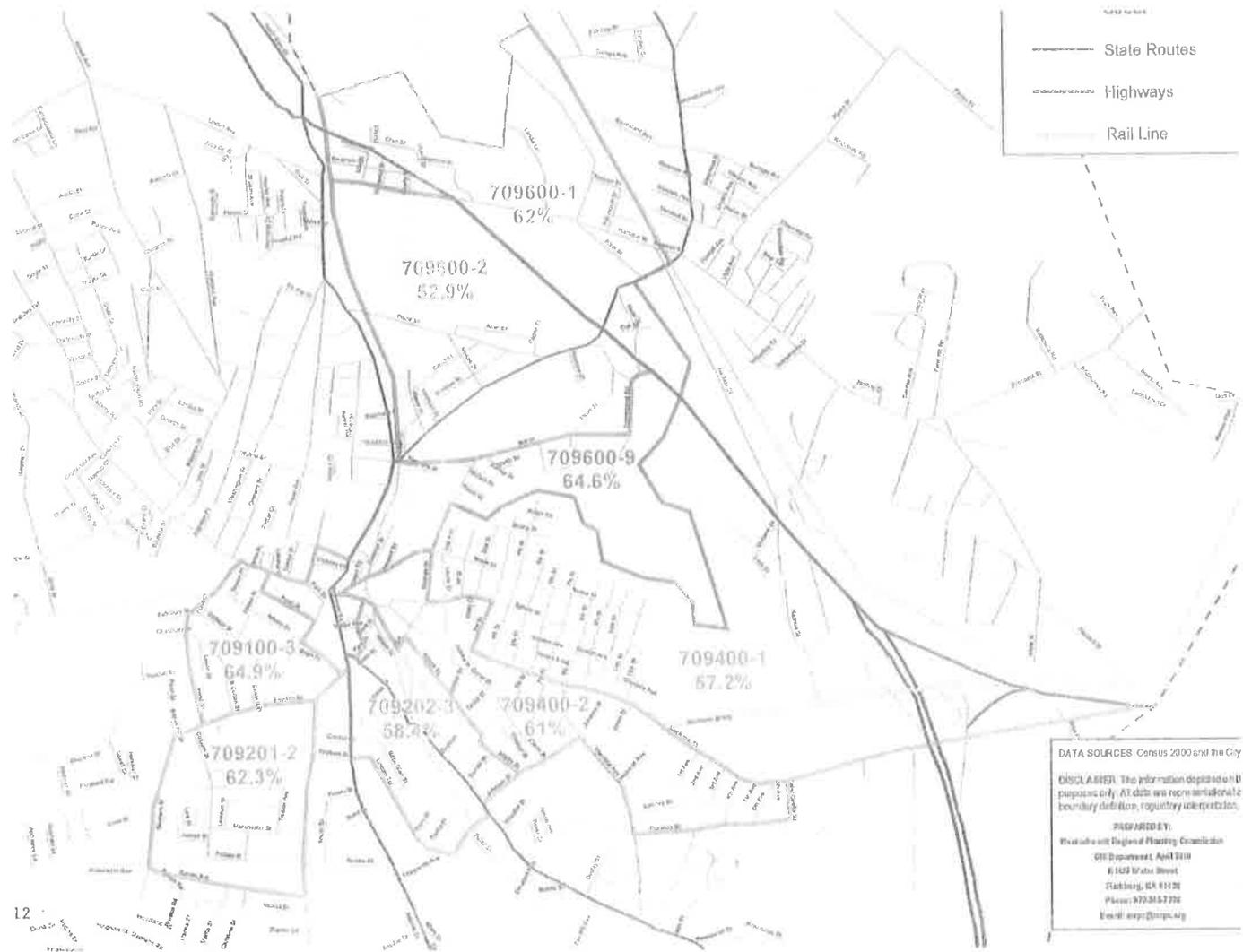
All but one of the proposed activities contained within the Year 41 Annual Action Plan, particularly those activities which are Low-/Moderate-Income Area Benefit activities, are located in and designed to principally serve residents of the City of Leominster Core Area. The Core Area in the City of Leominster is generally located in the center of the City, stretching from along Route 2 southward through downtown (A). Please refer to the maps on the left side of this page to view the general shape of the City of Leominster and a close-up of the City and the general vicinity of the Core Area.

The City of Leominster contains nine (9) U.S. Census Block Groups that contain at least 51% low- and moderate-income persons (see below):

Block Group#	Percentage of LMI Persons
709100-3	64.9%
709600-9	64.6%
709201-2	62.3%
709600-1	62.0%
709400-2	61.0%
709202-3	58.4%
709400-1	57.2%
709701-1	54.1%
709600-2	52.9%



These Block Groups can be found on the maps on the next page. The one activity that is located outside of Leominster is the Montachusett Interfaith Hospitality Network, which recently moved from the City of Leominster to the City of Fitchburg. Even though the Network is now located in the City of Fitchburg, it will continue to serve Leominster residents during Year 41.



In addition to containing the highest percentages of low- and moderate-income persons, the City has determined through mapping and its Analysis of Impediments to Fair Housing (last updated in 2010) that the Core Area also contains the highest concentrations of minority populations in the City. Based on this information and since funding is the main obstacle to addressing underserved needs, the City intends to direct 100% of its CDBG funds to activities that benefit low- and moderate-income persons, most of which are also residents of the Core Area.

## Annual Affordable Housing Goals 91.220(g)

The City of Leominster proposes to provide affordable housing for fifteen (15) homeless households and fifty-five (55) non-homeless households in Year 41 (see Table 3B on the next page).

**Table 3B**  
**ANNUAL AFFORDABLE HOUSING COMPLETION GOALS**

Grantee Name: Leominster, MA Program Year: Year 41 (07/01/14- 6/30/15)	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>BENEFICIARY GOALS (Sec. 215 Only)</b>						
Homeless households	15		x			
Non-homeless households	55		x	x		
Special needs households	0					
<b>Total Sec. 215 Beneficiaries*</b>	70		x	x		
<b>RENTAL GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0					
Production of new units	0					
Rehabilitation of existing units	0					
Rental Assistance	15		x			
<b>Total Sec. 215 Affordable Rental</b>	15		x			
<b>HOME OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0					
Production of new units	40			x		
Rehabilitation of existing units	15		x			
Homebuyer Assistance	0					
<b>Total Sec. 215 Affordable Owner</b>	55		x	x		
<b>COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0					
Production of new units	40			x		
Rehabilitation of existing units	15		x			
Rental Assistance	15		x			
Homebuyer Assistance	0					
<b>Combined Total Sec. 215 Goals*</b>	70		x	x		
<b>OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)</b>						
Annual Rental Housing Goal	15		x			
Annual Owner Housing Goal	55		x	x		
<b>Total Overall Housing Goal</b>	70		x	x		

\* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

The homeless households will be assisted by the Montachusett Interfaith Hospitality Network. This program provides homeless households with overnight accommodations and employment/child care during the day. Families are able to have a warm, safe place to sleep and help getting back on their feet. The fifty-five (55) non-homeless households will be assisted by the CDBG Housing Rehabilitation Program and the Fitchburg-Leominster HOME Consortium. In Year 41, the CDBG Program proposes to rehabilitate a total of fifteen (15) housing units and forty (40) units in the Jewett Piano Factory located at 140 Adams Street are proposed to be rehabilitated using HOME funds, which are administered by the City of Fitchburg through the Fitchburg-Leominster HOME Consortium. As part of the rehabilitation process, Leominster CDBG Program performs energy efficient housing rehab or coordinates other resources to increase energy efficiency and/or weatherization of homes.

## **Public Housing ~ 91.220(h)**

The Leominster Housing Authority administers a variety of housing programs sponsored by both the State and Federal Governments in the City of Leominster. These programs include the Section 8 Rental Assistance Program, (private sector apartments with rents subsidized by the Federal Government), State-Aided Family, Elderly/Handicapped units, and Scattered Site single-family homes. Public housing needs in the City of Leominster include restoring and revitalizing the City's public housing developments and reducing the waiting list for subsidized housing units. In Year 41, if funding is available, the City of Leominster will utilize CDBG Housing Rehabilitation funding and HOME funding to support public housing projects. In addition, the City will work with the Housing Authority to support actions that would encourage public housing residents to become more involved in management and participation in homeownership.

To enhance the lives of residents at Allencrest Complex, a family public housing site, the City of Leominster will provide funding for the Allencrest Academic Learning Center. The Allencrest Academic Learning Center is an after-school academic learning center specifically designed for students that live in the government subsidized housing. The Allencrest Academic Learning Center provides over 50 students ages five through sixteen with educational resources to help them achieve their potential in school and through education break the cycle of poverty.

Since the Leominster Housing Authority is not designated as "troubled" by HUD under part 902, the City of Leominster has not determined how it would provide financial or other assistance to improve its operations to remove such designation during the next year. However, if the Housing Authority ever were to receive that designation, the City of Leominster would take appropriate actions to improve its operations to remove such designation.

## **Homeless and Special Needs ~ 91.220(i)**

In Year 41, the City of Leominster will work to reduce and end homelessness in a variety of ways. First, it plans to provide funding to the Montachusett Interfaith Hospitality Network to assist homeless households with overnight accommodations and employment/child care during the day. The one-year goal is to provide funding to assist fifteen (15) homeless households between July 1, 2015 and June 30, 2016. This program reaches out to homeless persons, including unsheltered persons, and assesses their individual needs, addresses emergency shelter and transitional housing needs and helps homeless people, including those who are chronically homeless, families with children, veterans and unaccompanied youth, to make the transition to permanent housing and independent living. Second, the City will provide funding through its CDBG and HOME programs to rehabilitate fifteen (15) housing units for low- and moderate-income persons, including extremely low-income individuals and families who are likely to be discharged from publicly funded institutions and systems

of care and those receiving assistance from public or private agencies that address housing, health, social services, employment, education and youth needs, to prevent them from undertaking costly repairs that they cannot afford, keep them in their homes and prevent them from becoming homeless. Lastly, the City will continue to search for sources of funding to support programs that reduce and end homelessness.

To address the housing and supportive needs of persons who are not homeless (elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol or other drug abuse problems), the City of Leominster works with the CRA Coalition and supports the efforts of the following agencies:

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number
Provide funding for a day and evening respite program for mentally challenged adults on an annual basis.	CDBG	Persons	19
Provide funding for the Montachusett Home Care Financial Program	CDBG	Persons	12

For the respite program, the Beacon of Hope, which is a community service dedicated to enhancing the lives of individuals with developmental disabilities, runs the following activities:

- Dinner and respite twice a week including transportation as needed
- Enhancement of life, leisure, and social skills
- Family support through educational programs
- Recreational and cultural events within the Leominster community
- Referral source for caregivers and participants

## **Barriers to Affordable Housing ~ 91.220(j)**

To determine whether or not the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, the following policies were examined:

Land Use Controls	The City Council, the Zoning Board of Appeals, the Planning Board, the Conservation Commission, and the Building Department all work together to manage the use of land in the City. No impact fees are utilized in the City. The City of Leominster consistently works with developers of larger scale projects to encourage an affordable housing component to their plans when submitted for conceptual review.
Tax Policies	The City of Leominster taxes properties under the Quarterly Tax system and maintains the same tax rate for commercial and residential property.
Zoning Ordinances	The City of Leominster maintains a detailed Zoning Ordinance and Zoning Map that delineates areas of the City that allow low and high density housing. A developer may utilize the Open Space Protection regulations to increase residential density on a site while permanently protecting open space.
Building Codes	The City of Leominster follows the standard building codes for the Commonwealth of Massachusetts.
Fees & Charges	Fees and charges related to development applications cover only the costs of processing the applications.

Growth Limitations	To limit residential growth, the Director of Inspections cannot exceed the issuance of three hundred (300) residential building permits in a twelve (12) month period.
Policies Affecting Return on Residential Investment	The City of Leominster works to protect and enhance the return on residential investment in many ways including following state building codes and enforcing the City's Zoning Ordinance and Wetlands Regulations.

It appears that while the policies listed above impact housing development, the cost of housing and the availability of affordable housing in the City of Leominster are relatively unaffected by these policies. At this time, housing costs and availability relate more to supply and demand in a rebounding economy and housing market in the Commonwealth.

## **Other Actions ~ 91.220(k)**

The City of Leominster will take the following actions during the next year to address issues listed below:

<b>Issues</b>	<b>Proposed Action</b>
Address Obstacles to Meeting Underserved Needs	If the City becomes aware of an underserved need, the Mayor's Office and the Office of Planning & Development will determine if there is way to meet the need within the existing municipal government or if an outside funding source to meet the need can be identified.
Foster and Maintain Affordable Housing	By rehabilitating housing units in the City as part of its CDBG and HOME Housing Rehabilitation programs, the City of Leominster fosters and maintains affordable housing.
Evaluate and Reduce Lead-Based Paint Hazards	As part of its CDBG and HOME Housing Rehabilitation programs, the City will continue to evaluate and reduce lead-based paint hazards in the City's housing stock.
Reduce the Number of Poverty-Level Families	The Economic Development Coordinator will continue to work with local businesses to create and/or retain low- and moderate-income jobs in the City of Leominster and thereby reduce the number of persons below the poverty line.
Developing Institutional Structure	The Mayor and City Hall Department heads will meet regularly to maintain an institutional structure that has developed to best serve the needs of the City's residents and businesses.
Enhancing Coordination between Public & Private Housing and Social Services Agencies	The CDBG Program will continue to meet on regular basis with the local housing and public services agencies to coordinate activities and reduce duplication of efforts.

### **Affordable Housing & Public Transportation**

The City of Leominster will continue to support the efforts of the Montachusett Regional Transit Authority to ensure that residents of affordable housing in the City of Leominster have access to public transportation. A

new North Leominster Intermodal Transportation Center will be located at the site of the former North Leominster Commuter parking area. The new Intermodal Transportation Center will supply parking for additional customers and will be a center for Montachusett Regional Transit Authority (MART) and Massachusetts Bay Transportation Authority (MBTA) services. This Center will complement the existing network of public transportation routes that criss-cross the City.

## **Program Specific Requirements**

### **CDBG ~ 91.220(I)(1)**

In addition to its Year 41 entitlement funding, the City of Leominster expects to receive approximately \$30,000.00 in Program Income during Year 41. This funding is expected to be generated by lien payoffs from its Housing Rehabilitation program and will be deposited into the CDBG Housing Rehabilitation Program account. The Leominster CDBG Program received \$48,657.16 in lien payoffs from its Housing Rehabilitation Program in Year 40. This information was not included in the Year 41 Annual Action Plan.

The City does not anticipate using any of the following types of funds in Year 41:

1. Revolving loan funds.
2. Surplus funds from any urban renewal settlements
3. Income from float-funded activities.
4. Any program income that will have been received before the start of the next program year and that has not yet been programmed;

In March 19, 2012, the U.S. Department of Housing and Urban Development (HUD) announced that it approved a \$200,000.00 loan guarantee to the City of Leominster to replace inadequate and deteriorating public infrastructure in the Comb and Carriage/French Hill Neighborhood. The Comb and Carriage/French Hill Neighborhood is primarily residential and located between historic downtown and the Mall at Whitney Field. The neighborhood is where plastics were first used for women's combs and where the first baby carriage in the United States was manufactured. The project involves constructing approximately 8,000 linear feet of concrete sidewalks, curbs, and handicapped curb cuts as well as installing 80 street trees in this historic factory neighborhood.

The Leominster CDBG Program did not return any grant funds to the line of credit for which the planned use has not been included in a prior statement or plan. There are no uncommitted/un-utilized funds from the Year 40 CDBG Program Year that would be carried over into Year 41 and placed into the CDBG Housing Rehabilitation Program account as "uncommitted" for use on housing projects throughout Year 41.

The Leominster CDBG Program will use 100% of the CDBG funds for activities that benefit persons of low- and moderate income.

### **HOME ~ 91.220(I)(1)**

Any housing rehabilitation project that is funded by the Fitchburg-Leominster HOME Consortium and located in Leominster is managed by the City of Fitchburg, MA. The description of the HOME-funded activities in Leominster and the Fitchburg-Leominster HOME Consortium can be found in the Annual Action Plan for the City of Fitchburg, MA.

## Monitoring ~ 91.230

The Leominster Office of Planning and the Development manages the Leominster CDBG Program and coordinates the activities related to housing and community development in the City of Leominster. The Leominster CDBG Program staff shall have the authority to monitor all the activities included in the 5-Year Consolidated Plan and in each Annual Action Plan to certify their compliance with the U.S. Department of Housing & Urban Development's CDBG rules and regulations. For activities that are funded both in the City of Leominster and the City of Fitchburg, the Leominster CDBG Program staff shall work to coordinate tasks and responsibilities with the City of Fitchburg.

To ensure long-term compliance with program requirements, including minority business outreach and comprehensive planning requirements, the CDBG Program performs scheduled formal on-site monitoring visits of sub-recipients annually (see Monitoring Form below). These formal visits occur in addition to the many informal visits that the CDBG Program staff make throughout the program year. They also maintain constant contact with the sub-recipients through the many housing- and community development-related commissions and boards in the City that meet regularly throughout the year. The Housing Rehabilitation Program works together with the Leominster Building Department to conduct on-site inspections and take appropriate actions to ensure long-term compliance with housing codes.

To remain consistent and current with the HUD monitoring requirements, the City of Leominster includes a Performance Measurement category on this form, which is also included in the City's CDBG Application. The City requires that sub-recipients submit an audit according to the Federal Single Audit Act/A-133. The implementation of the A-133 audit requirement ensures that all sub-recipients that receive over \$500,000 of Federal funds be audited in accordance with OMB Circular A-133. In addition, the CDBG Program staff review each CDBG-funded activity's performance throughout the year through the collection of monthly reports and overall program management data that are submitted to the CDBG Program. The CDBG Program staff work to ensure that information being submitted to HUD through its IDIS reporting system is correct and complete.